



**BLC Heads meeting – Wednesday 16<sup>th</sup> September 4.30 – 6pm**

**Loughborough Primary School, Minet Road, SW9 7UA**

**Minutes**

1. In attendance: Elena Mauro (Loughborough), Jakki Rogers (Christ Church SW9), Nick Butler (St Gabriel's), Richard West (Hill Mead), Catherine Warland (St John Divine), Elizabeth Maxted (St Saviours), Lilian Umekwe (Stockwell/Jessop), Karl Bardouille (Stockwell), Phil Mercer (Jessop), Jan Bennett (Effra)  
Apologies: Martin Clark (St John Angell Town), Devon Hanson (Evelyn Grace Academy)

2. Review of BLC Terms of Reference:

Additions: 1 annual away day for Heads; add in Ground Rules as an appendix; add in a signing sheet for all Heads to complete at next meeting.

**Action:** BLC Manager will prepare the amendments for the next meeting.

3. Heads' working party group allocations confirmed – list attached (BLC Priority 1 – Working together as Heads).

Working party groups to organise day visits to each other's schools (each Head makes 3 visits and hosts 1). The visiting party will be led around the schools by Deputy/member of SLT.

Working parties to email each other to set visit dates (aiming for all visits to have been completed by next meeting 30<sup>th</sup> November).

Prior to the visit, working parties to correspond by email on what they would like to see/host school suggest areas they would like the working party to visit.

In addition, during the visit, the working party will observe 2 'good' teachers, as identified by the host school, with a view to giving suggestions as to how to move that teacher to 'outstanding'.

At the end of the visit, the working party will discuss findings with the host Head and also write a short summary of their findings, for the host school to use as evidence of collaboration for Ofsted should they choose to do so.

**Action:** Dates of working party visits to be circulated within your working group, copying in BLC Manager, by **Friday 25<sup>th</sup> September**.



4. 2015-16 Priority 1 – to quality assure assessment for learning – group to review motivation for this focus. It was decided that this piece of work was best managed by the BLC Steering group. The purpose is that teachers work in cross-phase groups to get a sense of a child's progress from Nursery through to Secondary
5. 2015-16 Priority 2 – schools learning from each other. Any priorities to take to steering group? Christ Church are interested in working with other schools on supporting EAL newly arrived children. Stockwell and Jessop are interested in working with other schools on helping children develop a passion for writing.
  
6. Lead School Head feedback from other meetings. Lead School Head fed back that last year 147 referrals had been made to the LADO including 75 school staff leading to 16 dismissals. The majority of cases involved physical restraint complaints. Schools are advised to make sure all staff receive Positive Handling training. Schools are also advised to make sure their Safeguarding hierarchy is stated very clearly in their policy. Graham Griffin is sending a new form for schools to return by 6<sup>th</sup> November.  
  
Sickness and Maternity pay – the group agreed they would welcome a member of Lambeth staff to meet them and gauge opinion on proposed Lambeth wide changes to sickness and maternity pay and explain the options proposed. Any changes in conditions would only apply to new staff.
  
7. AOB. Youthforce is a company that can provide apprentices to schools at reasonable rates. Evelyn Grace Academy and St Saviours have found their apprentices very good so far. The company are coming to speak to the steering group next week.
  
8. **Next meeting: Monday 30<sup>th</sup> November 4.30 – 6pm at St John Divine Primary, Warham Street, SE5 0SX**